Metro-North Railroad

CAREER OPPORTUNITY

AMS TECHNICIAN

Location: Croton-Harmon
Reference #: 004807 **Post Date:** 8/14/09
Grade: D **Salary Range:** Min: $51,557 / Mid: $64,446 / Max: $77,336 **Close Date:** 9/03/09

OPENING

MTA Metro-North Railroad, an organization with a vital role in the economy of New York State and Connecticut, is a subsidiary agency of the Metropolitan Transportation Authority (MTA), the largest such authority in the United States. Metro-North is a dynamic organization with a strong focus on customer service, safety, new technologies, and service expansion. With a staff of approximately 5,900 people, Metro-North serves more than one million customers per week over 384 miles of rail that link historic Grand Central Terminal (GCT) in New York City and 120 stations in New York State and Connecticut. Metro-North rewards employee resourcefulness, encourages innovation and offers excellent job opportunities in a challenging and diverse environment.

POSITION OBJECTIVE

To generate and collect mechanical defects and repair information, scheduled maintenance data, shop support productivity data, special productivity data., special projects data, and Asset Management Information System/Equipment Maintenance Information System (AMS) reports generated in support of maintenance facilities and staff officers.

RESPONSIBILITIES

Perform generation and collection of mechanical defect repair data and input into AMS database.

Analyze and perform input of incident/delay information into database.

Collect, analyze, prepare and input field service reports/warranty tracking information.

Analyze and enter into database information needed for AMS component tracking program.

Perform special data gathering projects as well as work with AMS supervisor/manager in developing programs necessary to access information regarding defects, repairs and failure trend analysis.

Assist AMS supervisor/manager on projects designed to upgrade AMS system as well as assist in the development of new applications for use of the AMS system.

REQUIRED QUALIFICATIONS

Ability to produce factual PC and mainframe reports from established databases.

Working knowledge of locomotive/railcar maintenance practices and/or equivalent experience in a maintenance environment.

Ability to work with minimal supervision and flexible work hours, shifts, and multiple locations.

Thorough knowledge of electrical/mechanical railcar maintenance requirements.

Excellent interpersonal, oral, and written communications skills.

Proficiency with a variety of PC software, at a minimum to include Microsoft Office Suite products, or comparable PC applications

Ability to interact with all levels in Metro-North.

Ability to indirectly supervise the unit's diverse workforce.

REQUIRED EDUCATION/EXPERIENCE

High School Diploma or General Equivalency Diploma (GED).

Minimum four (4) years locomotive/railcar maintenance experience and/or equivalent experience in a maintenance environment.

PREFERRED EDUCATION/EXPERIENCE

Bachelor's degree in Electrical or Mechanical Engineering, and/or Computer Science.

SELECTION CRITERIA

To be selected for a position, an applicant must: (1) meet the minimum requirements in the job posting, (2) pass a written examination (if applicable), (3) satisfy a background investigation (which includes credit, if applicable), and (4) pass an oral interview, during which the interviewers will further evaluate the applicant's qualifications for the position. Because the selection process is competitive, not all qualified applicants are granted an interview. Metro-North may also require the applicant to undergo a physical ability test, and, if the Company extends a conditional offer, may require him or her to undergo a medical examination, which may include toxicological testing.

For applicants who are current employees, you must be in active service and have worked in your present position for at least one year to be eligible to apply for a posted position. In addition, Metro-North employees are also subjected to an internal investigation, which includes an evaluation of their safety and discipline records, their performance assessments, and of their time and attendance records (including early quits and late starts) for the preceding 30 months. During the 30 month review period, the maximum number of occurrences allowed is 15, and the maximum number of patterns allowed is 8. (An "occurrence" is any absence or consecutive absences of four or more hours, and a "pattern" is an absence preceding or following rest days, holidays, vacation days, etc.) For employees with fewer than 30 months of service, the entire period of their employment is reviewed, and the maximum allowable number of incidents is pro-rated. Absences excused in accordance with Company Operating Procedures are not included for purposes of assessing whether attendance is satisfactory. If occurrences and/or patterns exceed the maximums allowed, the employee's attendance is deemed unsatisfactory, and he or she is disqualified from further consideration, even if he or she has not been previously warned about his/her attendance.

We offer a competitive salary and a comprehensive benefits package.
Note: Applications received after the application deadline may not be considered. If interested, please apply online at

www.mta.info

MTA Metro-North Railroad is an Equal Opportunity Employer